



REGISTRATION FORM

UMRAH SPECIALISED ENHANCEMENT COURSE (USEC)

*COURSE DATE : _____ COURSE SERIES NO.: _____

- TYPE OF APPLICATION: **Application for Add Umrah Field**
Participants **MUST** consist of Company Directors **OR** Company Shareholders (either one)
- Application for Renewal of Umrah License**
Participants **CAN** consist of Company Directors **OR** Company Shareholders **OR** Company Management)

A. APPLICANT INFORMATION

Please fill-in CAPITAL LETTERS

Name			
IC No / Pasport		Nationality	
Contact Address			
Poscode		State	
Tel. No (Home)		Handphone No.	
Years Experience In Tourism			
Academic Qualification			

B. COMPANY INFORMATION (Applicant's Work Place)

Please fill-in CAPITAL LETTERS

Name

Tourism Operation Business License No. (KPL)

Tax Identification Number (TIN)
Refer to : https://phl.hasil.gov.my/pdf/pdfam/FAQ_TIN_1.pdf

Company SSM Certificate No. License Expiration Date

License Type

Address

Poscode State

Tel. No Faks No

Email Website (if any)

C. DESIGNATION INFORMATION

Designation Start Date

Job Scope

EMPLOYER CONFIRMATION:

I hereby confirm that all information about the participant above is correct. I/the participant also agree to attend ALL USEC modules. If I/the participant does not attend any USEC module, the USEC certificate will not be issued.

Name:

Company stamp :

Designation:

Signature:

Date:

FEE PAYMENT VERIFICATION

Please tick '✓' in the relevant space:

RM 800.00 / person

Payment made by:

<input type="checkbox"/>	Jom PAY	Biller Code : 91561 Ref-1 : USEC2026 " Series _" Ref-2 : Tel. No.
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***Note: Ref 1 : USEC2026 "Series ____".**

For "Series _" referring to the USEC series to be taken.

Example: USEC2026 Series 3

**** ATTENTION: PAYMENT BY CHEQUE IS NOT ACCEPTED**

For enquiries, please contact : **Mdm. Selemah / Mdm. Fakiroh 03-9281 4054 ext. 2423** at the following address:

Kolej Profesional MAIWP

Lot 1363, Jalan Perkasa, Taman Maluri,

55100 Kuala Lumpur

Tel : 03-9281 4054

Faks : 03-9281 4052

Email : usec@kpmiwp.edu.my

USEC APPLICATION CHECKLIST

(Please attach this checklist when submitting the registration form)

	To be marked by the applicant	For office use
1. Copy of Identity Card / Passport	<input type="checkbox"/>	<input type="checkbox"/>
2. Copy of Worker's Permit / Pass (If non-citizen)	<input type="checkbox"/>	<input type="checkbox"/>
3. Copy of the latest Tourism Operating Business License (KPL)	<input type="checkbox"/>	<input type="checkbox"/>
4. Copy of Company SSM Certificate	<input type="checkbox"/>	<input type="checkbox"/>
5. Job offer letter (Travel Agency/Current place of employment)	<input type="checkbox"/>	<input type="checkbox"/>
6. Course Fee Payment (Please attach proof of payment – Bank in slip)	<input type="checkbox"/>	<input type="checkbox"/>

The payment deadline is no later than one week before course registration.

For Office Use

Complete Document	<input type="checkbox"/>	Application forms are accepted on	<input type="text"/>
Incomplete Documents	<input type="checkbox"/>		

Notes :

Note:

Completed forms must be submitted together with supporting documents to the email address usec@kpmiwp.edu.my or by post to the address as stated above.

* The organizer reserves the right to change or cancel the course if there are unavoidable circumstances.